



Med Cart Management

ATTENTION MED TECHS

1. Open dates must be on all eye drops, nasal sprays, creams/lotions, insulin bottles and pens, nitroglycerin bottles, OTC's and TB Vaccines
2. Resident's name must be on all OTC bottles, Creams/Lotions and ANY MEDICATION THAT IS NOT LABELED CLEARLY with the residents name
3. Remove all discontinued medications from the cart immediately
4. Check expiration dates (especially watch PRN medications)
5. Keep your top drawer CLEAN! Make sure all medications are in a box or bag, so they don't cross contaminate
6. Check the overflow stock before reordering medications
7. If you have down time, clean your cart
8. The refrigerator temp must be checked and documented once daily when storing medications in it
9. The refrigerator temp must be checked and documented twice daily when storing vaccines in it
10. Do Not store any food in refrigerator with medications. Keep refrigerator clean and remove any medications that have been discontinued