



Korman Healthcare Pharmacy Pharmacy Alerts

Attention Staff:

When you receive a Pharmacy alert notice please take the following steps to ensure communication with your team members and the Pharmacy.

- 1. Follow the instructions on the form from the Pharmacy**
- 2. Once you have completed the instructions document on the Pharmacy Alert form under "Facility Follow-Up Action" date, time and initial.**
- 3. Fax note back to Pharmacy if necessary.**
- 4. Fold the Alert in half and place in front of the patient/resident's medications in the med cart to communicate to the staff what is going on with the medications.**
- 5. Check the cart daily for outstanding Alerts. If the Alert has been resolved, remove it from the medication cart.**

This process is to assist with communication to both the staff and the Pharmacy staff from in having them make calls on each shift Thank you